

**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**  
**Board Meeting MINUTES**  
**October 13, 2020**  
**Remote meeting held via ZOOM format**

**5:30PM**

**Call to Order** Meeting called to order by Michael Shipp and prayer was led by Rev Shawn Hornsby and a quorum was met.

**Adopt Agenda:** A Motion was made by LaTanya Whiteside seconded by Yvonne Lewis to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of September 15:** A Motion was made by Rev. Shawn Hornsby and seconded by Dr. E H Baker to approve / accept the Minutes. Motion passed unanimously.

**Board Members Present:**

Mike Shipp, Latanya Whiteside, Rev. Shawn Hornsby, Yvonne Lewis and Dr. E H Baker

**Board Absent:** Henry Bateman and Thelma Merrells

**Northeast Delta HSA staff present:** Dr. Monteic Sizer and Delores Harris

**Ownership Linkage-Recognition of Guests:** None

**PUBLIC COMMENT PERIOD** – No requests for comment.

**BOARD EDUCATION/ ENDS Items for DISCUSSION**

**Upcoming Events/Community Action**

Northeast Delta will be hosting a series of webinars beginning October 2020 and run through December 2020. The webinars will focus on our developmental disability, school and community-based services, wellness initiatives, and overall agency data. See details in your October 2020 Board packets.

All Northeast Delta departments continue to develop plans for a phased, full reopening model where clients are seen face-to-face. All plans include universal precaution measures, technology, PPE gear, etc. Planning is being done in accordance with the Governor’s recent phase 3 announcement. We have already secured many of the items needed to ensure the safety of staff and clients.

Staff are still busy with upcoming CARF accreditation efforts. We will be surveyed on October 19<sup>th</sup> through 21<sup>st</sup>. CARF is a premier leader in certifying behavioral health and administrative excellence. We have received full three-year accreditations in the past. We are aiming to do the same this time. We are also preparing for various other routine audits, such as LDH’s AIP.

We have participated in many social media campaigns, including our agency walk/run wellness event, suicide prevention activities, and various addiction ones. We have also started a massive digital public awareness campaign about our programs and various services. This digital campaign includes Google, website, news banners, various social media outlets, etc. Additionally, two television ads will begin running November 1, 2020 through December 30, 2020. One commercial will feature our agency, and the other one will discuss opioids and what we are doing about it.

We continue to streamline agency contracts and program services to be more outcome- driven and more impactful with the resources available to us.

We are still exploring outsourcing our pharmacy services as a cost saver with GEONOA Pharmacy. Again, we would maintain our current infrastructure. GEONOA would give us maximum flexibility and improve our services to regional.

## **GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

### **Executive Director – Monthly Activity and Fiscal Reports**

After the ED’s report was presented, along with monthly Fiscal data, Quarterly Consumer Satisfaction and Grievance Reports a Motion made by Yvonne Lewis and seconded by Rev. Shawn Hornsby to approve / accept as submitted. Motion passed unanimously.

*Financial Planning & Budgeting/Financial Condition and Activities – With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

NEDHSA’s FY20-21 appropriated budget is \$15,062,499. Our SGF = \$9,294,730. Our IAT = \$4,993,925. Self-generated = \$773,844.

### **Board –**

- Global Linkage (Policy Manual Page 10)
- Unity of Control (Policy Manual Page 10)
- Accountability of the Executive Director (Policy Manual Page 10)
- Delegation to the Executive Director (Policy Manual Page 10)

After the board reviewed the above policies and no changes were made by the board members at this time. A Motion made by Dr. E H Baker and seconded by LaTanya Whiteside to approve / accept as stated in the policy manual. Motion passed unanimously.

### **Appoint Nominating Committee for 2021 Board Officers -. Chair- Vice Chair- Secretary - Treasurer**

The board did not appoint a nominating committee Chairman Shipp opted to send via email details on current officers and see if all current officers would agree to serve another term.

### **BOARD MANAGEMENT – Ongoing**

- Board Development/ Parish Outreach
- Travel Forms

### **ADJOURN**

**Next Meeting – November 10, 2020 - 5:30 pm – ZOOM Format**